

Adoption

Institution: Ministry of Social Affairs (National Institute of Child Protection).

Service: social promotion.

Field of Service: adoption of a child from the Institute.

Conditions for the service

A married couple or a divorced, widowed or single good reputed woman with psychological and physical readiness and ability to raise a child .

Required Documents

- 1) A signed adoption request by the applicant and spouse.
  - 2) A copy of the marriage act or marriage certificate (or a certificate of death of a spouse or a copy of the divorce decree if applicable).
  - 4) 3 stamped envelopes
  - 4) The following documents for each of the applicants:
    - Birth certificate.
    - A copy of the criminal record
    - A medical certificate on physical fitness for child care under adoption.
    - Pay statement or a statement on annual income for the self-employed.
    - Copy of national ID card.
    - Two ID photos.
- \* A social assistant and a psychologist evaluate the social status, physical and psychological fitness for adoption.  
Note: The application will not be processed unless it contains the social assistant and psychologist reports as well as the above documents.

Dates of service	Stakeholders	Service Stages
Application deposit	The applicant	
Assessing the socioeconomic status of the applicants and evaluating their psychological readiness	-National Institute for Child Protection -Or the regional department of Social Affairs, Solidarity and Tunisians Abroad. <ul style="list-style-type: none"> <li>• Department of Social Promotion</li> <li>• Regional departments of Social promotion</li> <li>• Defense and social inclusion centers.</li> <li>• Social assistants attached to the Tunisian consulates abroad</li> </ul>	3 months from the date of deposit of the document.
Study and process the application form.	-National Institute for Child Protection ( A committee meeting half a month after completion of the document, including 2 Adoption, child custody and family placement).	Assess the socioeconomic status of the applicants and evaluating their psychological readiness.
-Inform the applicant about the opinion of the Committee. -Delivery of the child on approval.	-National Institute for Child Protection -National Institute for Child Protection -Or living units of the Institute contracted associations -Or hospitals or maternity centers only in exceptional cases	-Half a month from the date of the meeting of the Committee. - The child is delivered whenever possible depending on the availability of children at the institute or living units.

		- Follow-up of the child to adoption before the verdict
Adoption: 3 visits maximum at a rate of one visit per month.	-National Institute for Child Protection. -Or regional administrative department services of social affairs, solidarity and Tunisians abroad -Or living units of the associations contracting with the Institute.	-Visit in the month (3 visits maximum) Follow-up starts one month after the date at which the child was deposited.
Issuing Adoption rule.	-The applicant -A representative of the National Institute of Child Protection -A representative of the Regional Department of Social Affairs and Solidarity and Tunisians Abroad - District Court	-4 months after the delivery of the child with possibility to overcome this term in exceptional cases in which the child's Legal status requires further follow-up.

Where to submit the document
<p>Service:</p> <p>National Institute for Child Protection</p> <ul style="list-style-type: none"> <li>- Regional departments of social affairs, solidarity</li> <li>- Social Promotion services</li> <li>- Local units for Social Promotion</li> <li>- Tunisian consulates abroad</li> </ul> <p>Address :</p> <ul style="list-style-type: none"> <li>- National Institute for Child Protection, 01 Rue Gibran Khalil Gibran 2010 Manouba</li> <li>- Or to the headquarters below: <ul style="list-style-type: none"> <li>* Regional Departments of Social Affairs and Solidarity</li> <li>* Sections of Social Promotion</li> <li>* Or local units for Social Promotion in the regions.</li> </ul> </li> </ul>

Date of providing the service
The child is delivered whenever possible depending on the availability of children at the institute or living units of the associations contracting with the Institute.

Where to get the service
<p>Sections :</p> <ul style="list-style-type: none"> <li>- National Institute for Child Protection</li> <li>- Or living units of the associations contracting with the Institute</li> <li>- Hospitals or maternity centers in exceptional cases</li> </ul> <p>Address:</p> <ul style="list-style-type: none"> <li>- National Institute for Child Protection, 01 Rue Gibran Khalil Gibran 2010 Manouba.</li> </ul>

Legislative References and/or ordinal
Law No. 27 of 1958, dated March 4, 1958 regarding adoption law and child custody enacted with the law of 69 Of June 19,1959.